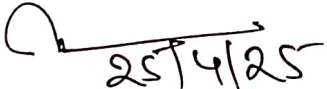


**COUNCIL OF HIGHER SECONDARY EDUCATION,
MANIPUR**

NOTIFICATION

Imphal, the 25th April, 2025

No. 1/187/97-HSC: In pursuance of Resolution no. 10.1 of the Council Meeting held on 25/04/2025, it is, hereby, informed to all the concerned that the enclosed revised rates of fees will be effective with immediate effect.


25/4/25

(Kh. Ashikumar)

Secretary
Council of Hr. Sec. Edn.,
Manipur.

Copy to :

1. The Chairman of the Council
2. The Controller of the examinations of the Council
3. All the Principals of Colleges/Hr. Sec. Schools under the Council
4. All Officers/ Sections of the Council
5. Guard file.

COUNCIL OF HIGHER SECONDARY EDUCATION,

MANIPUR

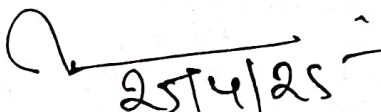
RATE OF FEES

(Vide Resolution No. 10.1 of the Council Meeting held on 25/04/2025)

Sl. No.	Particulars	Rate of fees
1	Cost of Application Form (per form)	Rs. 120/-
2	Authentication fee	Rs. 120/-
3	Original Certificate	
	Original Certificate fee (on demand)	
	a) Emergency	Rs. 1,800/-
	b) Normal	Rs. 1,200/-
	Duplicate Original Certificate fee	Rs. 2,400/-
	Triplicate Original Certificate fee	Rs. 3,600/-
	Quadruplicate Original Certificate fee	Rs. 4,800/-
	Original Certificate Replacement fee	Rs. 1,000/-
4	Provisional Certificate	
	Provisional Certificate Fee (on demand)	
	a) Emergency	Rs. 960/-
	b) Normal	Rs. 720/-
	Duplicate Provisional Certificate Fee	Rs. 1,440/-
	Triplicate Provisional Certificate Fee	Rs. 2,160/-
	Provisional Certificate Replacement fee	Rs. 1,440/-
5	Provisional Mark Sheet (on demand)	Rs. 720/-
6	Migration Certificate	
	Migration Certificate (on demand)	
	a) Emergency	Rs. 2,400/-
	b) Normal	Rs. 1,800/-
	Duplicate Migration Certificate fee	Rs. 3,600/-
	Triplicate Migration Certificate fee	Rs. 5,400/-
	Quadruplicate Migration Certificate fee	Rs. 7,200/-
	Migration Certificate Replacement fee	Rs. 1,800/-
7	Mark Sheet	
	Duplicate Mark Sheet	Rs. 1,200/-
	Triplicate Mark Sheet fee	Rs. 1,440/-
	Quadruplicate Mark Sheet fee	Rs. 1,800/-
	Replacement of Mark Sheet	Rs. 900/-
8	Admit Card	
	Duplicate Admit Card	Rs. 1,200/-
	Triplicate (Admit card)	Rs. 1,440/-
	Replacement of Admit Card	Rs. 900/-
9	Fee for correction of subject(s)(only for Class XI Examination):	
	(i) Before filling up forms (per subject)	Rs. 1,200/-
	(ii) After filling up forms (per subject)	Rs. 1,800/-

10	Fee for any type of correction (except 9 above)	Rs. 1,800/-
11	Verification fee (per document)	Rs. 1,200/-
12	Verification fee for Private Candidate (Candidate passed out from BOSEM)	Rs.700/-
13	A late fine per student shall be imposed for late submission of Enrolment/Registration/Examination form, etc after the prescribed date fixed by the Council from time to time a) Within 10 days after the prescribed date b) Beyond 10 days after the prescribed date	Rs. 600/- Rs. 840/-
14	Fee for rechecking of answer script(s) (per subject)	Rs. 2,400/-
15	Eligibility Certificate	
	Eligibility Certificate/Permission fee for admission in Class-XI/XII	Rs. 1,800/-
	Duplicate Eligibility Certificate Fee	Rs. 2,400/-
	Eligibility Certificate Cancellation fee	Rs. 1,200/-
16	Enrolment fee for all categories of candidates	Rs. 420/-
17	Registration Certificate	
	Registration Certificate fee	Rs. 420/-
	Duplicate Registration Certificate fee	Rs. 1,200/-
	Triplicate Registration Certificate fee	Rs. 1,320/-
	Quadruplicate Registration Certificate fee	Rs. 1,680/-
	Registration Certificate Replacement fee	Rs. 800/-
	Registration Certificate cancellation fee	Rs. 1,200/-
18	Revival of Registration fee	Rs. 900/-
19	Penalty for late submission of Enrolment/Registration/Examination form and fee etc. i) Head of institution (in case of institution liability) ii) Candidate (in case of student liability)	Rs. 30,000/- Rs. 10,000/-
20	Fine chargeable for double admission in Class XI and Class XII in the same academic session	Rs. 10,000/-
21	Fine chargeable for double admission in Class XI at different two institutions in the same academic session	Rs. 10,000/-
22	Fine chargeable for late submission of Annual Report	Rs. 6,000/-
23	Fine chargeable for late submission of Attendance/Tabulation Sheet	Rs. 2,400/-
24	Fine chargeable for late submission of Annual Recognition fee	Rs. 6,000/-
Hr. Sec Examination/Hr. Sec. Improvement Examination		
25	Cost of Examination Form (per form)	Rs. 180/-
26	Permission fee for Improvement in One Subject	Rs. 1,800/-
27	Permission fee for Improvement in All Subjects	Rs. 3,000/-
28	Permission fee for Private candidate	Rs. 3,000/-
29	Permission fee for casual candidates (including Casual Private Candidate)	Rs. 1,440/-
30	Permission fee for Improvement candidate [failed candidate/failed subject(s)]	Rs. 1,440/-
31	Examination fee per Candidate a) Higher Secondary/Higher Secondary Improvement Examination b) Class-XI Examination	Rs. 1,680/- Rs. 1,440/-
32	Centre fee per candidate	Rs. 660/-

33	Practical Examination fee (per student per subject with practical to be paid to the Council) (Institutions shall also collect necessary additional fee to meet the expenditure for the practical examination)	Rs. 300/-
34	Original Mark Sheet fee (per candidate)	Rs. 480/-
35	Original Certificate fee (per candidate) (to be paid at the time of enrolment of Class-XII students)	Rs. 600/-
36	Condonation Fee (per candidate) : (for such a student who has attended upto 60% but less than 75% of classes)	Rs. 300/-
37	Fee Rates for the Recognition of Institutions :	
	(i) Application fee for permission to upgrade a High School to Higher Secondary School or open +2 Course in a College/Hr. Sec. School	Rs. 40,000/-
	ii) To open a stream / group (with English, MIL and three elective subjects or a trade in Vocational Courses	Rs. 50,000/-
	iii) Opening of new subjects(s): This fee per subject shall be charged for every subject to be opened in Class XI and to be continued in Class XII in additional to the subjects under (ii) above	Rs. 20,000/-
	iv) Application fee for temporary recognition (continuation in Class XII)	Rs. 40,000/-
	v) To continue in Class-XII a stream/group (with English, MIL and three elective subjects or a trade in Vocational course)	Rs. 50,000/-
	vi) Inspection fee (per Inspection)	Rs. 25,000/-
	vii) Security Deposit	Rs. 2,40,000/-
	viii) Annual Recognition fee for provisional/temporary recognized institutions	Rs. 20,000/-
	ix) Application fee for permanent recognition	Rs. 50,000/-
	x) Annual Recognition fee for permanent institutions	Rs. 15,000/-
	xi) Institution Site change fee	Rs. 5,00,000/-
	xii) Change of nomenclature of institution	Rs. 1,20,000/-
	xiii) Fee for revival of recognition of institution	Rs. 2,50,000/-
	xiv) Temporary shifting/running of Institution	
	(a) 1st three academic years	Rs. 1,20,000/- per year
	(b) 4th & 5th academic years	Rs. 1,80,000/- per year


 (Kh. Ashikumar)
 Secretary,
 Council of Hr. Sec. Edn.,
 Manipur